

Application & document checklist

Download and complete the forms in a PDF reader, or print and complete them. Use N/A where a question does not apply. Add signed and dated continuation pages whenever more space is needed.

Recruiting: Bini@Mercilogisticsllc.com | 678-301-8868 / 206-600-1701. Contact recruiting to arrange delivery of completed paperwork containing SSNs or identity documents. Employer address: 22804 110th Ave SE, Kent, WA 98031.

1. Prepare your application

[] **Signed driver employment application.** Include your contact details, date of birth, required identifying information, three-year residence history, driving experience, licenses, and availability.

[] **Employment history.** List every employer in the last three years, plus CMV-driving employers from the preceding seven years. Include dates, addresses, reasons for leaving, and the FMCSR / DOT testing questions. Attach extra application employment pages if needed; explain gaps.

[] **Driving history.** Report accidents and reportable traffic convictions / bond forfeitures for the last three years, and any license denial, suspension, or revocation. Include all unexpired CMV licenses or permits and prior licensing states.

2. Gather supporting documents

[] **CDL:** clear front and back copies, including endorsements and restrictions.

[] **Medical qualification:** provide your current medical certificate if available and any applicable FMCSA medical variance or SPE certificate. Merci must verify CDL medical status using the required licensing-state record; a card alone does not replace that verification.

[] **Previous employer contacts:** company name, address, phone, and safety contact for the required history. Sign applicable safety-history release requests as directed by recruiting.

[] **Drug / alcohol questionnaire:** complete and sign the included pre-employment questionnaire. Prior test results supplied by an applicant do not replace employer-arranged testing.

Do not enter SSNs, license numbers, medical documents, or bank details in the website general inquiry form. Do not provide a full medical examination report for an initial application.

Before your first dispatch

3. Complete these when instructed

- [] **Clearinghouse:** register or sign in and respond to Merci Logistics' pre-employment full-query consent request inside the official Clearinghouse. A paper consent or a screenshot does not replace electronic full-query consent.
- [] **Hours of service:** complete the prior-seven-days hours statement when instructed before your first dispatch, including all compensated work and the last release-from-duty time.
- [] **Additional records:** supply road-test certificates, training records, or other qualification documents only where applicable and requested.

4. Merci Logistics must arrange / verify

Recruiting must obtain required state driving records and medical-status verification, investigate prior-employer safety history, complete the required Clearinghouse query, arrange DOT pre-employment drug testing (unless a documented regulatory exception applies), and complete a road test or a permitted equivalent. Company / insurer eligibility and required company training must also be reviewed. Downloading or signing this packet does not qualify a driver to start work.

The included FMCSA safety-history sample is a template. Recruiting must apply current rules: for FMCSA-regulated drug / alcohol history, Clearinghouse requirements apply; requests to prior employers remain necessary where otherwise required, including applicable non-FMCSA DOT testing history. Any third-party consumer-report screening needs its own applicable disclosure and authorization process.

5. Hiring and payroll documents - later

- [] **Form I-9:** complete employment-eligibility verification at the proper hiring stage. Employees choose acceptable documents from the official lists; the company does not require a specific passport, green card, or EAD.
- [] **Form W-4:** complete the current IRS employee withholding form during onboarding. Company drivers use employee payroll paperwork, not an owner-operator W-9 packet.
- [] **Company-specific onboarding:** emergency contact, payroll / direct-deposit information, handbook and safety-policy acknowledgments, and ELD / equipment orientation, provided separately by Merci.

Form sources & return instructions

Two versions are available: the 11-page printable packet uses FMCSA sample forms. The 12-page fillable packet includes a seven-page Merci driver application and one-page safety-history authorization, drug / alcohol questionnaire, and prior-hours statement. Type using a PDF reader, save a copy, and add your signature with the reader signature tools or print and sign. No consents are executed by downloading.

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Sources: ecfr.gov/current/title-49/section-391.21; ecfr.gov/current/title-49/section-391.51; csa.fmcsa.dot.gov/SafetyPlanner; clearinghouse.fmcsa.dot.gov; irs.gov/forms-pubs/about-form-w-4; uscis.gov/i-9. Prepared October 13, 2026.

Company-driver employment application

Complete every applicable field. Use N/A or None; add signed and dated continuation pages if needed.

Employer: Merci Logistics LLC | Kent, Washington

Employer street address / city / state / ZIP

22804 110th Ave SE, Kent, WA 98031

Applicant full legal name

Application date

Date of birth

Social Security number - secure return only

Phone

Email

Position applied for

Date available

Current street address / city / state / ZIP

Dates at current address (from / to)

Preferred lanes / schedule / availability (optional)

This application is for company drivers. Contact recruiting to arrange a secure return method.

Do not paste this completed form or identifying information into the website general inquiry.

Residence & license history

List addresses for the past three years and all unexpired CMV licenses / permits; include prior licensing states.

Previous address 1: street / city / state / ZIP

Dates at that address (from / to)

Previous address 2: street / city / state / ZIP

Dates at that address (from / to)

Previous address 3: street / city / state / ZIP

Dates at that address (from / to)

Current CDL: issuing authority / license number / class / endorsements / restrictions / expiration

Other unexpired CMV licenses / permits and licenses held in past three years: authority, number, expiration

Driving experience & license status

Provide equipment types, dates, and approximate miles. Add continuation pages if needed.

Straight trucks: equipment type / dates from-to / approximate miles

Tractor / semitrailer: equipment type / dates from-to / approximate miles

Tractor / multiple trailers: equipment type / dates from-to / approximate miles

Other equipment: equipment type / dates from-to / approximate miles

Any license / permit denial, suspension, or revocation: facts and circumstances (or None)

Accidents & traffic history

Cover the three years before your application date. Include all required entries, or state None.

All motor vehicle accidents: date / nature / fatalities / personal injuries / other details

Traffic convictions or bond / collateral forfeitures (excluding parking only): date / location / charge / outcome

Attach more pages if needed. Identify yourself, number each continuation page, and sign and date it.

Employment history - last three years

List ALL employers in the last three years. Copy this page as needed; explain employment gaps.

Employer 1: name / full address / phone / safety contact

Dates employed (from / to) / position / reason for leaving

Subject to FMCSRs? Yes / No

DOT safety-sensitive testing job? Yes / No

Employer 2: name / full address / phone / safety contact

Dates employed (from / to) / position / reason for leaving

Subject to FMCSRs? Yes / No

DOT safety-sensitive testing job? Yes / No

Explain unemployment, self-employment, or other gaps in the three-year history

Earlier CMV employment

List CMV-driving employers from the seven years preceding the last three years (ten years total).

CMV employer 1: name / full address / phone

Dates employed (from / to) / position / reason for leaving

CMV employer 2: name / full address / phone

Dates employed (from / to) / position / reason for leaving

CMV employer 3: name / full address / phone

Dates employed (from / to) / position / reason for leaving

Copy this page or add signed and dated sheets for every additional applicable CMV employer.

Applicant notice & certification

Read before submitting. This application does not authorize dispatch or replace qualification checks.

Employment-history notice

Merci Logistics LLC will use your employment-history information and contact applicable previous employers to investigate safety performance history under 49 CFR 391.23.

You have the right to review safety-history information provided by previous employers, request correction of errors, and attach a rebuttal if you and a previous employer cannot agree on its accuracy. Contact recruiting to request access or exercise these rights under 49 CFR 391.23(i).

Separate consents are provided where required. Full-query consent must be provided in the official FMCSA Clearinghouse. Any third-party consumer-report screening uses its own applicable disclosure and authorization; this certification is not that authorization.

Applicant certification

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Applicant printed name

Date

Applicant signature - add using your PDF reader, or print and sign

Safety-history request & authorization

Applicant section only. Complete a separate copy for each relevant prior employer, when instructed.

Applicant full name

CDL issuing state / license number - secure return only

Prior employer name / address / phone / safety contact

Dates employed (from / to)

Prospective employer: Merci Logistics LLC

Recruiting: Bini@Mercilogisticsllc.com | 678-301-8868 / 206-600-1701

I authorize the named prior employer to release employment verification and applicable DOT safety-performance history to Merci Logistics LLC for its driver-qualification investigation. Merci must apply current record-request and consent requirements. Any separately required drug / alcohol release must be obtained through the applicable process.

For FMCSA-regulated drug / alcohol history, the required Clearinghouse query and electronic consent apply. This form does not replace that consent. Information from other DOT modes may require a separate release.

Applicant printed name

Date

Applicant signature - use PDF reader signature tools or print and sign

Pre-employment drug / alcohol questionnaire

Answer for the two years before this application. Use N/A where appropriate.

Applicant full name

In the past two years, have you tested positive or refused a pre-employment DOT drug or alcohol test for an employer where you applied for, but did not obtain, safety-sensitive transportation work?

Positive test? Yes / No

Refused test? Yes / No

If Yes: provide date / employer / test type and relevant details

If applicable: return-to-duty process completion / supporting records available

Answer truthfully. Merci must determine eligibility and verify any required return-to-duty process.

Date

Applicant signature - PDF reader signature or print and sign

Prior-seven-days hours statement

Complete when instructed before your first dispatch. Include all compensated work.

Driver full name

Day 1: date

Total on-duty hours (all jobs)

Day 2: date

Total on-duty hours (all jobs)

Day 3: date

Total on-duty hours (all jobs)

Day 4: date

Total on-duty hours (all jobs)

Day 5: date

Total on-duty hours (all jobs)

Day 6: date

Total on-duty hours (all jobs)

Day 7: date

Total on-duty hours (all jobs)

Total on-duty hours for seven days

Last released from duty: date / time / zone

Date

Driver signature - PDF reader signature or print and sign